

**BOROUGH OF DUMONT
BERGEN COUNTY, N.J.
ETHICS BOARD
NOVEMBER 17, 2011 MINUTES**

Meeting was called to order at 7:05pm by Chairman Reagan.

Flag Salute

SUNSHINE LAW: The notice requirements of the Open Public Meetings Act of the State of New Jersey have been satisfied by the inclusion of the date, time and place of this regular meeting in the annual schedule and notice of regular meetings of the Ethics Board. Such annual schedule and notice of regular meetings is posted at Borough Hall, was sent to **The Record** and the **Star Ledger**, posted on the Borough website and filed with the Borough of Dumont on November 24, 2010.

ROLL CALL: Adriann Green, Salvatore Mastroeni, John McKenna, Ted Pomeroy and Thomas Reagan: present

All in attendance were Council President Carl Manna, Liaison for the Ethics Board, Anne Marie Rizzuto, Ethics Board Attorney and Kathy Schaefer, Board Secretary.

Motion to open the meeting to the public: Mr. Reagan

Second: Mr. Pomeroy

All in favor: Aye

There being no members of the public present, motion was made to close the meeting to the public: Mr. Reagan

Second: Ms. Green

All in favor: Aye

Copies of the minutes of July 21, 2011 were sent to all Board members prior to the meeting.

Motion to approve the minutes of July 21, 2011: Ms. Green

Second: Mr. Mastroeni

All in favor: Aye

Copies of Resolution 11-03 Establishing Meeting Schedule for 2012 were sent to all Board members prior to the meeting.

Motion to approve Resolution 11-03 Establishing Meeting Schedule for 2012: Ms. Green

Second: Mr. McKenna

All in favor: Aye

At this point, Mr. Mastroeni stated that as he had mentioned at the last meeting, he will be resigning his position at the end of the year when his term will expire. He is contemplating retiring in July but if he waited until that time, the Board would have to get somebody in the

middle of the year. Since he had been appointed in the middle of the year, he thought it would be better not to be re-appointed and give the Board enough time to find a replacement for him. Therefore, he is asking that he not be re-appointed at the end of this year.

Copies of Resolution 11-04 Authorizing Fair and Open Process for Legal Notice for Request for Qualifications for Ethics Attorney were sent to all Board members prior to the meeting.

Motion to approve Resolution 11-04 Authorizing Fair and Open process for Legal Notice for Request for Qualifications for Ethics Attorney: Ms. Green

Second: Mr. Mastroeni

All in favor: Aye

Approval of the Board Attorney's invoice dated November 17, 2011. Ms. Rizzuto stated that she would generally do the billing once or twice a year. She stated we don't have a lot of meetings, you had one meeting in July, which she did not attend per the request of the Board. This is her billing from November 10th, 2011 through to this year. She asked if the invoice goes to the Council or just to the purchasing department. Ms. Schaefer advised that the bill does go to the Mayor and Council in that it is part of the Bills List submitted to the Mayor and Council at their monthly meeting. The bill has to be approved by two signatures prior to going on the Bills List and in this instance, the invoice will be contained on the Bills List submitted at the second meeting in December. Mr. Mastroeni stated that for her own benefit why doesn't she submit it twice a year so that she doesn't have to wait for payment. Ms. Rizzuto stated that she had come to the March meeting, there was some billing since we had had quite a bit of citizenry inquiry last year and the beginning of this year and since it was not necessary for her to attend the July meeting, this was the next opportunity for her to submit her bill. She also advised that she is still under the annual contract which they generally try to keep under \$3,000 and she is under that. Mr. Reagan stated that in the event she is busier this year and she sees that she is for example getting close to budget at six months, would she submit an invoice at the end of six months, so that we are not caught in the position of running over budget and we can alert the Mayor and Council that we may need more funds this year rather than to submit an invoice that is over budget. Mr. McKenna stated that he would like to see the two billings each year if possible.

All agreed that the invoice did reflect the work performed by Ms. Rizzuto and it was approved by the Board to pass along to the Mayor and Council.

Councilman Manna stated he would like to say thank you to the Board; this is his last month on the Council and he has served for seven years. He has known most of you all of his life in Dumont and it has been a pleasure to serve with you on this Board. He believes that you all serve a noble purpose by being here and serving on this Board. The Board is something we didn't have before and it provides an avenue for people to come and ask questions and get answers, which is a part of transparency in local government. I thank you all for doing this, it takes time and you give up your time, and as a Council person, I certainly do appreciate it. Mr. Mastroeni stated to Councilman Manna that we thank you also for all the time and energy you have put into the years you have spent on the Council.

Motion to adjourn: Ms. Green
Second: Mr. Pomeroy
All in favor: Aye

The next meeting of the Ethics Board will be held on January 19, 2012.

Minutes respectfully submitted by:

Kathleen Schaefer
Board Secretary